



Dear Parent,
Greetings!

Many thanks for reposing trust and handing over your children to us to take care of them in DPS Guwahati Hostel. Students have now settled and are enjoying their hostel life while caring for their academics. Catering to the requisitions of many parents of our boarders we would like to apprise you of the following:

- Meeting/ Taking Children out by the parents/ Guardian: Parents/guardians can meet their ward(s) once a month on 4th Sunday from 09:00 a.m. to 12:30 p.m. in the school premises. If parents/ guardians desire to take their ward(s) out on this day, they may do so at 09:00 am and bring them back by 6:00 pm sharp the very same day.
- Night out: Parents may avail for their wards maximum 5 night outs a year (two in each term) with one additional festival night out with due approval from the undersigned.
- Weekly boarders may leave on Friday's prior to 2nd and 4th Saturdays after prep classes and on 1st, 3rd, and 5th Saturday's after lunch between 3.00 pm to 3.30 pm and must report back on Sunday evening by 6:00 pm sharp. It is to be noted that the school has a policy of making up for emergency "Bandh" – loss of a working day by making the school functional on 2nd or 4th Saturday's. Under such circumstances the weekly boarders will be permitted to leave only on Saturday's after lunch between 3.00 pm to 3.30 pm. Night out is not permissible for weekly boarders.
- DPS Almanac: A copy of the school almanac has been emailed to you. Almanac is to be treated like a bible. Please go through it carefully to enable the smooth functioning of the school and have better communication between the school and the parents. The school annual calendar has been prepared. Refer to the same for appointment with the coordinator, PTMs, examination schedule, family holidays, school rules and regulations etc. and adhere to the dates thus mentioned.
- Parent - Teacher - Meet (PTM): The regular PTM's scheduled in school almanac may be attended by parents of boarders. However before any long vacation PTM shall be conducted and the same is mandatory for all parents to attend before they collect the hostel out pass of their wards.
- Phone Calls: Parents / guardians may call up their wards once a week between 9:00 pm to 10:00 pm as per the given schedule:

GIRLS BLOCK - 0361-2270056, 09864028899, 08134994798, 08134994799

CLASS	III, IV, V, VI	XI	X, WEEKLY BOARDERS	IX	VII	VIII	XII
DAYS	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

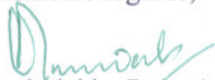
BOYS BLOCK - 0361-2270037, 9435149225, 9435149142, 9435549488

CLASS	XII (sci)	VI & XII (Com & Arts.)	X & Weekly boarder	IX	VIII	VII	XI
DAYS	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

- Tuitions: For additional tuitions parents may send an email request mentioning the name, class, section and subjects addressed to the Coordinator or through hard copy and the same will be arranged on chargeable basis.
- Expensive things/electronic items is not permitted: Parents are requested not to allow their wards to carry any electronic gadgets, gold ornaments, loose cash to the hostel. In case of theft/loss the hostel administration will not be held responsible.
- Special Classes: Students are being provided with the music/performing art lessons. The range of options are - Indian Vocal, Violin, Guitar, Keyboard, Piano, Drums (western), Percussions, Bharatnatyam, Satriya and Kathak. Boarders may opt for any one from the list provided and accordingly purchase their own music instruments as per the specifications in the annexure. Interested parents may also permit the school to purchase the instrument for their ward for which the payment could be made at the time of meeting /collecting your ward. Students will also be given Fine Art and Western Dance lessons.
- Parents/guardians are most welcome to meet their wards on their Birthdays between 9.00 am to 06.00 pm with prior communication to hostel coordinator. Edibles brought by the parents are not permitted for distribution to the hostellers.

We hope to seek your co-operation in all our future ventures and projects that we have in mind for all round development of our students.

With sincere regards,



(Chandralekha Rawat)
Principal

